

MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE  
SUMY NATIONAL AGRARIAN UNIVERSITY

**Public Management and Administration Department**  
Faculty of Economics and Management

MODULE SYLLABUS

**State and Regional Governance**

(compulsory/optional)

Implemented in the “*International Law*” Educational program

speciality 293 *International law*

*field of knowledge 29 International relation*

**at the first (bachelor's) level of higher education**

Sumy-2021

**Syllabus review data:**

The academic year in which changes are made	The Academic program attachment number with changes description	Changes revised and approved		
		Minutes No and date of the department meeting	Head of Department	Guarantor of the Academic program

## 1. MODULE OVERVIEW

1.	Title	State and Regional Governance		
2.	Faculty/Department	Faculty of Economics and Management / Public Management and Administration Department		
3.	Type (compulsory or optional)	optional		
4.	Program(s) to which module is attached (to be filled in for compulsory types)			
5.	Module can be suggested for (to be filled in for optional types)	Speciality 293 “International Law”, field of study 29 “International relations”		
6.	Level of the National Qualifications Framework	the first (bachelor's) level of higher education is the sixth level of the NQF		
7.	Semester and duration of module	The discipline is taught in the 8th semester		
8.	ECTS credits number	5 credits (150 hours)		
9.	Total workload and time allotment	Directed study		Self-directed study
		Lectures	Practicals	Labs
		16	30	104
10.	Language of instruction	English		
11.	Module leader	Svitlana Lukash, PhD, Associate Professor of Public Management and Administration Department		
12.	Module leader contact information	Email: <a href="mailto:svitlana.lukash@gmail.com">svitlana.lukash@gmail.com</a> +38 099 797 18 57 SNAU, building of the Faculty of Economics and Management, aud. 205(a) e		
13.	Module description	The educational component provides knowledge and skills acquired in the study of the subject can be used in the formation of national and regional economic policy, in the formation and implementation of goals, functions and principles of public administration and local government, in reforming the structure of public authorities. Getting acquainted with the laws of government at the state and regional levels, with the peculiarities of public administration in different spheres of social development and at different levels, with the basics of management of national development will identify priority areas for public and regional governance.		
14.	Module aim	The educational component is aimed to form of a set of theoretical knowledge and practical skills, skills in management methods at the national and regional levels to perform functions and exercise the powers of public authorities and local governments, analysis of the effectiveness of civil service in Ukraine as a social and legal institution, areas of democratic, legal, welfare state.		
15.	Module Dependencies (prerequisites, co-requisites, incompatible modules)	The educational component is based on the study of such disciplines as: Fundamentals of Management, Law, International Private Law. There are no restrictions for studying the discipline.		
16.	The policy of academic integrity	When performing practical work, writing essays and writing modular, attestation, test and credit papers, presentations the		

		<p>student must follow the rules of academic integrity. Upon detection of facts of write-off or academic dishonesty, the work performed by the student is canceled.</p> <p>The policy on academic integrity is based on the norms of the "Code of Academic Integrity of SNAU" and "Regulations on the Prevention and Detection of Academic Plagiarism in Sumy NAU" (approved by the Academic Council of SNAU № 6 of 26.12.2017),</p> <p>For violating the rules of academic integrity (in one form or another, provided by the Code) during the study of the OK, persons studying at the university may be held liable for such forms of:</p> <ul style="list-style-type: none"> <li>- re-assessment.</li> <li>- re-passing the training course.</li> <li>- warning.</li> <li>- reprimand.</li> <li>- deductions from the university; (Part 5 of Article 48 of the draft Law of Ukraine "On Education").</li> <li>- arrest or restriction of liberty, or imprisonment, with deprivation of the right to hold certain positions or engage in certain activities with a fine.</li> </ul> <p>Violations of the Code of Academic Integrity by any participant in the educational process (student or teacher) must be reported to the Academic Integrity Council in accordance with the procedure specified in the Code (Part 4).</p>
17	Link in Moodle	<a href="https://cdn.snau.edu.ua/moodle/course/view.php?id=2601">https://cdn.snau.edu.ua/moodle/course/view.php?id=2601</a>

## 2. CORRELATION BETWEEN MODULE LEARNING OUTCOMES (MLOs) AND PROGRAM LEARNING OUTCOMES (PLOs)

MLOs:	How assessed
On successful completion of the module the learner will be able to:	
MLOs 1. After studying the educational component, the student is expected to be able to have a set of conceptual scientific and practical knowledge of formation of state and regional mechanisms of governance.	Multiple choice tests; essay execution
MLOs 2. After studying the educational component, the student is expected to have critical understanding of theories, principles, methods and concepts in the field functioning of legislative and executive bodies of state power in Ukraine.	Multiple choice tests; essay execution
MLOs 3. After studying the educational component, the student is expected to be able to formulate the features of state and regional governance in different forms of government; to characterize the structural components of public administration,.	Multiple choice tests; essay execution; presentation of an individual task
MLOs 4. After studying the educational component, the student is expected to be able to determine the subjects and objects of public administration; indicate the hierarchy of goals and the "tree of goals" of public administration, the functions of branches of government.	Multiple choice tests; essay execution
MLOs 5. After studying the educational component, the student is expected to be able to determine the factors and priorities for the development of the regional governance system in Ukraine; apply direct and indirect methods of state regulation of regional development.	Multiple choice tests; essay execution

### 3. MODULE INDICATIVE CONTENT

Topics	Distribution of hours				Learning resources
	Directed study			Self-directed study	
	Lectures	Practicals	Labs		
<p><i>Topic 1. Basic theories of state governance. Subject and objectives of the discipline.</i></p> <p>Plan</p> <ol style="list-style-type: none"> <li>1. Social nature of the concept "state governance" and "regional governance", their purpose and content.</li> <li>2. Signs of state governance.</li> <li>3. Functions of state governance.</li> <li>4. Subjects and objects of state and regional governance, subject of study.</li> <li>5. Basic theories of state governance.</li> </ol>	2	2	-	8	key resources: 1-9; guidelines; additional resources
<p><i>Topic 2. State power and state governance.</i></p> <p>Plan</p> <ol style="list-style-type: none"> <li>1. State power as a component of the state-power mechanism.</li> <li>2. Functions of the state and state administration.</li> <li>3. Principles of state governance.</li> <li>4. Objectives of state governance.</li> <li>5. Concept and classification of methods of state governance.</li> </ol>	2	2	-	8	key resources: 1-9; guidelines; additional resources
<p><i>Topic 3. State governance in certain spheres of social development.</i></p> <p>Plan</p> <ol style="list-style-type: none"> <li>1. State regulation of the economy, its goals, functions, objects.</li> <li>2. State regulation of the structural adjustment of the national economy.</li> <li>3. Features of social sector management. Social policy of the state: necessity, essence, goals, and principles.</li> <li>4. Models of social policy. The main directions of the social policy of the state regarding economically active population.</li> <li>5. Public administration in the socio-cultural sphere.</li> </ol>	-	2	-	8	key resources: 1-9; guidelines; additional resources
<p><i>Topic 4. The role of different branches of power in the process of state governance.</i></p> <p>Plan</p> <ol style="list-style-type: none"> <li>1. Legislative power in the system of state governance.</li> <li>2. State governance and executive power: concept, relation, interconnection.</li> <li>3. The role of executive power in the system of government. Types of executive bodies, their classification.</li> <li>4. Government and state governance. Ministries and other state institutions in</li> </ol>	2	2	-	8	key resources: 1-9; guidelines; additional resources

the system of executive power. 5. Judiciary in the system of state governance. The concept and role of the judiciary in society.					
<i>Topic 5. Fundamentals of regional governance.</i> Plan 1. Regional governance: essence, goals, and functions. 2. State regional policy: concept, essence, and principles. 3. Main directions of regional management: management of natural resource potential of the region, management of financial, labor resources. 4. Development of social infrastructure of the region. 5. Mechanisms for the implementation of regional economic policy. 6. State and regional programs. The role of public administration and local government bodies in the economic development of the region. 7. Centralization and decentralization of power.	2	2	-	8	key resources: 1-9; guidelines; additional resources
<i>Topic 6. The system of state authorities in Ukraine: the constitutional basis for their functioning, their role in management.</i> Plan 1. Historical experience of state governance in Ukraine. 2. The constitutional model of power division in Ukraine. 3. Supreme Council (Verkhovna Rada) and state administration. 4. Institute of the President and public administration. 5. Bodies of executive power of Ukraine: general characteristics, managerial connections.	2	2	-	6	key resources: 1-9; guidelines; additional resources
<i>Topic 7. Central executive bodies in Ukraine.</i> Plan 1. Rights, competence, functions of central executive authorities. 2. Cabinet of Ministers of Ukraine: structure and competence. 3. Ministries of Ukraine and their powers. 4. Public services, agencies, inspections and other central executive authorities in Ukraine: their status, functions. 5. Centralization and decentralization in the structural organization of public administration	-	2	-	8	key resources: 1-9; guidelines; additional resources
<i>Topic 8. Regional government bodies.</i> Plan 1. Local state administrations in the system of public administration. 2. Main tasks, legal status, competencies	-	2	-	8	key resources: 1-9; guidelines; additional resources

<p>of local state administrations.</p> <p>3. Powers, the procedure for the formation and operation of local state administrations.</p> <p>4. Structure of local state administrations, their activity. Relations of local state administrations in the system of vertical and horizontal ties.</p> <p>5. Territorial bodies of central executive bodies: main functions.</p>					
<p><i>Topic 9. Local government and its role in public administration.</i></p> <p>Plan</p> <p>1. State policy in the field of local self-government. Legal status of local self-government bodies in the system of public administration.</p> <p>2. The modern system of local self-government in Ukraine: the territorial community, representative local authorities of local self-government, executive bodies of local self-government, officials of local self-government.</p> <p>3. Bodies of self-organization of the population. Features of self-government in the city of Kyiv.</p> <p>4. The Universal Declaration of Local Self-Government, the European Charter of Local Self-Government, and the problems of the functioning of the Institute of Local Self-Government in Ukraine).</p>	2	2	-	6	key resources: 1-9; guidelines; additional resources
<p><i>Topic 10. Internal organization of activity and management of state authorities.</i></p> <p>Plan</p> <p>1. General theoretical aspects of the organization of the work of public authorities in Ukraine.</p> <p>2. Authority as an object of organization of state governance.</p> <p>3. Organization as a process and function of state governance. Essence and peculiarities of management of the public authority.</p> <p>4. Strategic management and formation of the program of activity of the public authority.</p> <p>5. Functional analysis and control of the activity of the public authority.</p> <p>6. Information and communication support of the internal organization of the public authority.</p>	-	2	-	8	key resources: 1-9; guidelines; additional resources
<p><i>Topic 11. Civil service in Ukraine.</i></p> <p>Plan</p> <p>1. Civil service: concept, features, functions, principles, types, organization.</p> <p>2. The system of legal acts on civil</p>	2	2	-	6	key resources: 1-9; guidelines; additional resources

<p>service and the legal status of civil servants.</p> <p>3. Classification of positions of civil servants.</p> <p>4. Attestation of civil servants. Behavior ethics of civil servants.</p>					
<p><i>Topic 12. Efficiency of public administration. control in the field of public administration.</i></p> <p>Plan</p> <p>1. The concept of efficiency in public administration.</p> <p>2. Factors and criteria for the effectiveness of public administration.</p> <p>3. The effectiveness of the activities of power bodies and officials. Economic assessment of the functioning of the state authority.</p> <p>4. Control in the field of public administration, its content and legal basis. Types of control.</p> <p>5. Implementation of state control over executive power by the subjects of other branches of government. Public control over the activities of public administration bodies.</p>	-	2	-	8	key resources: 1-9; guidelines; additional resources
<p><i>Topic 13. Relations between public authorities in the system of state and regional governance.</i></p> <p>Plan</p> <p>1. The main directions of interaction between central and regional bodies of state administration and local self-government bodies with labor collectives, enterprises, institutions, and organizations.</p> <p>2. Relations between public authorities and local self-government with judicial and law enforcement agencies.</p> <p>3. Interaction of public administration bodies and local self-government bodies with public associations.</p> <p>4. Organization of work with citizens' requests. Administrative services of executive bodies and their legal regulation.</p> <p>5. Involvement of the public in participation in the management of state and social affairs and control over the functioning of the authorities.</p>	2	2	-	6	key resources: 1-9; guidelines; additional resources
<p><i>Topic 14. Development of the system of state and regional governance.</i></p> <p>Plan</p> <p>1. Problems of relations between the branches of state power in Ukraine in the process of governance.</p> <p>2. The need for reforming the system of state and regional governance.</p> <p>3. State and Regional Governance in the</p>	-	4	-	8	key resources: 1-9; guidelines; additional resources



Context of Transformation and Globalization Processes. 4. Socio-market transformation of Ukraine and the state's tasks regarding the formation of an effective system of governance at different levels of government. 5. Conceptual bases for reforming central and local authorities, improving the management of regional development in accordance with the standards of public administration adopted in the European Union and developed democracies.					
<b>Total</b>	<b>16</b>	<b>30</b>	<b>-</b>	<b>104</b>	

#### 4. TEACHING AND LEARNING METHODS

<b>MLOs</b>	<b>Teaching methods (directed study)</b>	<b>Hours</b>	<b>Learning methods (self-directed study)</b>	<b>Hours</b>
MLOs 1. After studying the educational component, the student is expected to be able to have a set of conceptual scientific and practical knowledge of formation of state and regional mechanisms of governance.	Lecture, practical lesson, discussion, explanation, express survey	8	Elaboration of theoretical material, preparation of visual materials based on the results of literature analysis, report with a presentation on the topic of independent study of the discipline, Kahoot assessment	16
MLOs 2. After studying the educational component, the student is expected to have critical understanding of theories, principles, methods and concepts in the field functioning of legislative and executive bodies of state power in Ukraine.	Lecture, practical lesson, discussion, work in small groups, explanations	24	Elaboration of theoretical material, preparation of visual materials based on the results of literature analysis, report with a presentation on the topic of independent study of the discipline, Kahoot assessment	16
MLOs 3. After studying the educational component, the student is expected to be able to formulate the features of state and regional governance in different forms of government; to characterize the structural components of public administration.	Lecture, practical lesson, discussion, explanation, work in small groups, express survey	6	Elaboration of theoretical material, preparation of visual materials based on the results of literature analysis, report with a presentation on the topic of independent study of the discipline, Kahoot assessment	10
MLOs 4. After studying the educational component, the student is expected to be able to determine the subjects and objects of public administration; indicate the hierarchy of goals and the "tree of goals" of public	Lecture, practical lesson, discussion, explanation, work in small groups, express survey	10	Elaboration of theoretical material, preparation of visual materials based on the results of literature analysis, report with a presentation on the topic of independent study of the discipline, Kahoot	8

administration, the functions of branches of government.			assessment	
MLOs 5. After studying the educational component, the student is expected to be able to determine the factors and priorities for the development of the regional governance system in Ukraine; apply direct and indirect methods of state regulation of regional development.	Lecture, practical lesson, discussion, explanation, work in small groups, express survey	28	Elaboration of theoretical material, preparation of visual materials based on the results of literature analysis, report with a presentation on the topic of independent study of the discipline, Kahoot assessment	24
<b>Total</b>		76		74

## 5. ASSESSMENT

### 5.2. Summative assessment

#### 5.2.1. Intended learning outcomes methods:

No	Summative assessment methods	Grades	Deadline
1.	Testing (multiple choice tests, open type)	30/30%	7-8 weeks;
2.	Essay	20/20%	14-15 weeks
3.	Individual work (presentation)	20/20%	7-8 weeks; 14-15 weeks
4.	Credit essay	30 /30%	15 weeks

#### 5.2.2. Grading criteria

Summative assessment method	Unsatisfactory	Satisfactory	Good	Excellent
Essay	<12 points	12-15 points	15-18 points	19-20 points
	<i>Task requirements not met</i>	<i>Most requirements are met, but some components are missing or insufficiently disclosed, there is no analysis of other approaches to the issue</i>	<i>All requirements of the task are fulfilled</i>	<i>All requirements of the task are fulfilled, creativity, thoughtfulness is shown, own solution of a problem is offered</i>
Testing	< 9 points	9-11 points	12-13 points	14-15 points
	provided the correct answer to less than 60% of the tasks	provided the correct answer to 60% -74% of tasks	given the correct answer to 75% - 89% of tasks	provided the correct answer for 90% or more of the tasks
Individual work	< 17 points	17-23 points	14-30 points	31-35 points
	<i>Task requirements not met</i>	<i>Most of the requirements are met, but some components are missing or insufficiently disclosed</i>	<i>All requirements of the task are fulfilled</i>	<i>All the requirements of the task are fulfilled, creativity is demonstrated, the results are presented</i>

				<i>within the general discussion</i>
Credit essay	<i>0-5 points</i>	<i>5-15 points</i>	<i>15-27 points</i>	<i>27-30 points</i>
	The student is not sufficiently oriented in the theoretical material	The student is not sufficiently oriented in the theoretical material, but some components are disclosed	The student is sufficiently oriented in the theoretical material,	The student is well versed in the theoretical material

### 5.3. Formative assessment

Formative exercises are designed to enable students to develop particular aspects of their learning, prior to summative assessments. Formative exercises are designed to help students use feedback and self-reflection to manage and develop their learning so that they can see how to improve their work.

No	Formative Assessment elements	Date
1.	Testing	week 3, week 7, week 10, week 15
2.	Oral feedback from the teacher during classroom work	constantly
3.	Oral questioning during classes and feedback from the teacher during classroom work	constantly
4.	Conversation and discussion during classroom lectures	constantly
5.	Discussion of reports on the topic of independent study of the discipline	constantly
6.	Oral feedback from the teacher and students after the credit	15 weeks

Self-assessment can be used both an element of formative and summative assessment.

### 5.4 Total number of OK points and rating scale

The total number of points for the educational component is 100 points.

#### 5.4.1 Assessment scale in force at the University

Sum of points	ECTS	Estimation by national scale	
		examination	credit
90 – 100	<b>A</b>	excellent	credited
82-89	<b>B</b>	good	
75-81	<b>C</b>		
69-74	<b>D</b>	satisfactorily	
60-68	<b>E</b>		
35-59	<b>FX</b>	unsatisfactorily, repeated passing is possible	not credited, repeated passing is possible
1-34	<b>F</b>	unsatisfactorily, repeated discipline's studying is needed	not credited, repeated discipline's studying is needed

## **6. LEARNING RESOURCES**

### **6.1. Key resources**

1. State and regional governance. Lecture notes for English-speaking Students of Economics and Management Faculty, 3rd year of study bachelor's degree, specialty 073 "Management". May, 2020. 132 p.
2. Methodical recommendations for practical classes on discipline "State and Regional Governance" for English-speaking 3rd year of study bachelor's degree, specialty 073 "Management" full-time education, bachelor's degree. May, 2020. 32 p.
3. Methodical recommendations for independent work of students in the discipline "State and Regional Governance" for English-speaking 3rd year of study bachelor's degree, specialty 073 "Management" full-time education, bachelor's degree. May, 2020". 30 p.
4. Henry Sidgwick. The elements of politics. Cambridge University Press. 2012. <https://doi.org/10.1017/CBO9781139175739>
5. State and Local Government 10th Edition/ Edited by Ann O'M.Bowman, Richard C.Kearney. Cengage Learning, 2016. 560p.
6. Best Practices in State and Regional Innovation Initiatives. Competing in the 21st Century. Editor: Charles W Wessner; National Research Council (US). Washington (DC): National Academies Press (US); 2013.
7. The New Role of Regional Management/ Edited by B. Ambos, B. Schlegelmilch. January 19, 2010.
8. Management of Cities and Regions / Edited by Vito Bobek. University of Applied Sciences FH Joanneum. November 17, 2017.
9. E-government in Europe. / edited by Paul G. Nixon, Vassiliki N. Koutrakou. Routledge, 2010. 220 p.

### **6.2. Guidelines**

1. Electronic course on the subject "Business management", posted at: <https://cdn.snau.edu.ua/moodle/course/view.php?id=2601>

### **6.3. Additional resources**

1. President portal. URL: [www.president.gov.ua](http://www.president.gov.ua)
2. Governmental portal. URL: <https://www.kmu.gov.ua/en/reformi/efektivne-vryaduvannya>
3. Verkhovna Rada. URL: <https://itd.rada.gov.ua/radatransl/Home/Committees/en>
4. Decentralization in Ukraine. URL: <https://decentralization.gov.ua/en/>
5. State system in Ukraine. URL: [http://www.ukrexport.gov.ua/eng/state\\_system/](http://www.ukrexport.gov.ua/eng/state_system/)
6. The Ukrainian Corporate Government Effectiveness Indicator. URL: <https://www.mcc.gov/who-we-fund/indicator/government-effectiveness-indicator>
7. Efficient Governance. URL: <https://www.cmap.illinois.gov/about/2040/efficient-governance>

### **6.4. Computer Applications and soft**

1. Electronic repository of Sumy NAU // [electronic resource]. - Access point: <http://repo.sau.sumy.ua/>
2. Google Cloud & Docs software - for providing methodological materials, communication with students (placement of completed tasks).
3. Software Zoom Video Communications, Inc. v. 5.6.1 - to organize training via video link (if necessary).
4. Software Kahoot.it (for knowledge assessment).
5. Software Padlet.com (for individual tasks and essays).