

MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE  
SUMY NATIONAL AGRARIAN UNIVERSITY

International Relations Department  
Faculty of Law


MODULE SYLLABUS

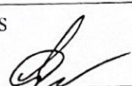
Comparative constitutional and administrative law  
(compulsory)

Implemented in the « International Law» academic program

Area of specialization 293. International Law


at the first (bachelor's) level of higher education

Author:  Kravchenko I.O., j. dr., Ass. prof. of the Department of administrative and information law

Module syllabus agreed at the _____ Department meeting	Minutes No 17 dated June 29 2021
	Head of International Relations Department <u></u> (A.M.Klochko)

**Approved by:**

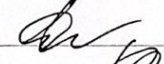
Guarantor of the Academic program

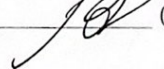
 (S.I.Zapara)

Dean of the Faculty of Law

 (O.V.Rohovenko)

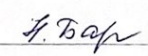
Syllabus review (attached) is provided by:

 (A.M.Klochko)

 (N.V.Volchenko)

Representative of the Department of Education Quality assurance,

licensing and accreditation

 (N. Baranik)

Registered in electronic data base

25.08 2021

@SNAU, 2021

Syllabus review data:

The academic year in which changes are made	The Academic program attachment number with changes description	Changes revised and approved		
		Minutes No and date of the department meeting	Head of Department	Guarantor of the Academic program

## 1. MODULE OVERVIEW

1.	Title	<b>Comparative constitutional and administrative law</b>		
2.	Faculty/Department	<b>Faculty of Law / International Relations Department</b>		
3.	Type (compulsory or optional)	<b>Compulsory</b>		
4.	Program(s) to which module is attached (to be filled in for compulsory types)	<b>293. International Law</b>		
5.	Module can be suggested for (to be filled in for optional types)	-		
6.	Level of the National Qualifications Framework	<b>The first (bachelor's) level of higher education, NQF -6</b>		
7.	Semester and duration of module	3,4,5 semester,		
8.	ECTS credits number	8 credit ECTS		
9.	Total workload and time allotment	Directed study		Self-directed study
		Lectures	Practicals	Labs
	3 semester	<b>30</b>	<b>30</b>	-
	4 semester	<b>30</b>	<b>30</b>	
	5 semester	<b>30</b>	<b>30</b>	-
10.	Language of instruction	Foreign language (English)		
11.	Module leader	Ivan Kravchenko		
12.	Module leader contact information	J. dr., Ass. prof. of the Department of administrative and information law; r.123, phone number: 38(066)2670815; e-mail: <a href="mailto:ikk3kki@gmail.com">ikk3kki@gmail.com</a> ;		
13.	Module description	<p>The course forms in students knowledge of the interaction problems of constitutional and administrative law with other branches of law and their place in the legal system of state. Proposed discipline is closely connected with the study of constitutional and administrative law of foreign countries and constitutional and administrative law of Ukraine, but its study is based not on the basic presentation of material but on the principles of comparative law. In addition, the study of this discipline involves the assimilation of constitutional and legal principles of the formation of legal statehood in Ukraine, the acquisition of in-depth knowledge of the constitutional theory and practice of organization and implementation of state power, the ability to analyze the main regularities and trends of constitutional and legal development of Ukraine, defining ways to improve the national constitutional and legal legislation on the basis of positive foreign experience.</p>		
14.	Module aim	The module is aimed at student's attention about the legal institutions of government and other structures and a wide range of		

		public relations, consisting of the field of public administration with regard to their administrative and legal regulation.
15.	Module Dependencies (prerequisites, co-requisites, incompatible modules)	<p>Prerequisites are necessary knowledge and skills which is based on courses such as General Theory of Law.</p> <p>The educational component is the basis for such course as Administrative law, Constitutional Law.</p>
16.	The policy of academic integrity	<p>Applicants for higher education will adhere to the principles of academic integrity, aware of the consequences of its violation, which is determined by the regulations of Sumy National Agrarian University, including the Code of Academic Integrity, Regulations on Prevention and Detection of Academic Plagiarism in SNAU <a href="https://snau.edu.ua/viddil-zabezpechennya-yakosti-osviti/zabezpechennya-yakosti-osviti/akademichna-dobrochesnist/">https://snau.edu.ua/viddil-zabezpechennya-yakosti-osviti/zabezpechennya-yakosti-osviti/akademichna-dobrochesnist/</a>).</p> <p>The following forms of academic dishonesty (academic integrity violation) are distinguished between copying; submitting another person's work as your own or submitting another person's work without proper citation; unauthorized test possession, purchase, or supplying; ghosting; altering exams or assignments; improper use of technology; facilitating academic dishonesty by others; submitting work previously used without permission; unauthorized collaboration; unauthorized use of study aids.</p> <p>Depending on the nature of the violation, the teacher will assign one of the following penalties:</p> <p><b>Copying</b> - reduced exam or assignment grade to 0 for assignment or exam</p> <p><b>Cheating</b> - requiring the student to redo the assignment for a reduced grade - assigning the student a failing grade for the assignment</p> <p><b>Information Falsification or Fabrication</b> -verbal or written reprimand -reduction in course grade -failure (no credit) or reduction in grade given for paper, exam, or assignment without privilege of make-up</p> <p><b>Deception</b> -a mark of zero (0) should be awarded for the assessment in which the deception was found to occur</p> <p><b>Facilitating academic dishonesty</b> -reduced assignment grade for what the student submitted -a mark of zero (0) for assignment student submitted -reduced grade in module</p> <p><b>Plagiarism</b> -a mark of zero (0) should be awarded for the assessment in which the plagiarism was found to occur -rewriting a paper; retaking an exam, test, or quiz; or redoing an assignment -reduction in course grade; failure (no credit); or reduction in grade given for paper, exam, or assignment without privilege of make-up.</p>
17.	Link in Moodle	<p><a href="https://cdn.snau.edu.ua/moodle/course/view.php?id=3866">https://cdn.snau.edu.ua/moodle/course/view.php?id=3866</a></p> <p><a href="https://cdn.snau.edu.ua/moodle/course/view.php?id=3867">https://cdn.snau.edu.ua/moodle/course/view.php?id=3867</a></p>

## 2. CORRELATION BETWEEN MODULE LEARNING OUTCOMES (MLOs) AND PROGRAM LEARNING OUTCOMES (PLOs)

MLOs: Onsuccessfulcom pletionofthemu dulethelearnerwillbe ableto:	PLOs					How assessed
	PLOs 1	PLOs 12	PLOs 13	PLOs 15	PLOs 16	
	Know your rights and responsibilities as a member of society, be aware of values civil society, the rule of law, human and civil rights and freedoms Ukraine.	Assess the legal, social and economic consequences of functioning organizations.	Communicate orally and in writing in Ukrainian and the foreign language (English).	Demonstrate the ability to act socially responsible and socially conscious based on ethical considerations (motives), respect for diversity and interculturalism.	Demonstrate skills of independent work, flexible thinking, openness to new knowledge, be critical and self-critical.	
MLOs1.use knowledge in order to know your rights and responsibilities as a member of society	<b>x</b>					Practical work 1.
MLOs2. assess the legal consequences of the functioning of organizations		<b>x</b>		<b>x</b>		Practical work 2.
MLOs3.communi cate effectively both orally and in writing; ability to work in groups			<b>x</b>		<b>x</b>	Practical work 3.
MLOs4. demonstrate their knowledge and skills based on ethical considerations				<b>x</b>	<b>x</b>	Written test (multiple choice; multiple matching; error detection /correction; open-ended questions
MLOs5.adapt to new situations, be ready to defend their rights			<b>x</b>		<b>x</b>	Practical work 4.

### 3. MODULE INDICATIVE CONTENT

Topics	Distribution of hours				Learning resources  (No from the list of Learning resources)
	Directed study			Self-directed study	
	Lectures	Practical	Labs.		
<b>Semester 3 (Autumn)</b>					
<b>Topic 1. System of constitutional law. The general principles of the constitutional order.</b> 1. Constitutional and legal norms: notions, types and features. 2. The structure of constitutional law. 3. Grounds for the classification of constitutional and legal relations. 4. Constitutional and legal relations and their peculiarities.	<b>6</b>	<b>6</b>		<b>6</b>	1,2,3,12,15.
<b>Topic 2. Citizenship.</b> 1. Citizenship of Ukraine: Concept and signs. 2. Citizens of Ukraine. 3. Principles of citizenship of Ukraine and their consolidation in the Constitution of Ukraine and in the legislation on citizenship	<b>6</b>	<b>6</b>		<b>6</b>	1,2,3,12,15,16.
<b>Topic 3. Election rights and electoral system.</b> 1. Elections` notions and their social function. 2. Types of elections. 3. Election rights and electoral system.	<b>6</b>	<b>6</b>		<b>6</b>	1,2,3,12,15.
<b>Topic 4. Elements of mechanism of administrative and legal regulation. Sources of administrative law.</b> 1. Definition, subject and method of administrative law. 2. Principles and system of administrative law. 3. Essence, main features and structure of public administration. Principles of public administration.	<b>6</b>	<b>6</b>		<b>6</b>	1,2,3,12,15,17.
<b>Topic 5. Administrative jurisdiction.</b> 1. Jurisdiction of administrative cases and administrative jurisdiction.	<b>6</b>	<b>6</b>		<b>6</b>	1,2,3,9, 11,12,16.

2. Concept, task and principles of administrative proceedings.					
<b>Total hours/semester:</b>	<b>30</b>	<b>30</b>		<b>30</b>	
<b><i>Semester 4 (Spring)</i></b>					
<b>Topic 6. Legislative process and other parliamentary procedures.</b> 1. Legislative process and other special parliamentary procedures. 2. Stages of the legislative process. 3. The concept of legislative initiative. Subjects of the law of legislative initiative.	<b>6</b>	<b>6</b>		<b>6</b>	1,2,3,8, 12,15,16,17.
<b>Topic 7. Central and local executive bodies.</b> 1. Ministries and other central bodies of executive power: system, procedure of formation. 2. Main tasks and functions of the ministries. 3. The system of local executive bodies.	<b>6</b>	<b>6</b>		<b>6</b>	1,4,5,6,10,12,13,16.
<b>Topic 8. Evidence and terms in the administrative process.</b> 1. Proof of belonging. 2. Admissibility of evidence.	<b>6</b>	<b>6</b>		<b>6</b>	1,2, 3,6,12, 15.16.
<b>Topic 9. Proceedings in the court of first instance.</b> 1. Stages of trial. 2. Opening a case.	<b>6</b>	<b>6</b>		<b>6</b>	6,12, 15.16
<b>Topic 10. Administrative Offenses and Administrative Responsibility.</b> 1. Concept, features and composition of an administrative offense.	<b>6</b>	<b>6</b>		<b>6</b>	4.5,6,10,12
<b>Total hours/semester:</b>	<b>30</b>	<b>30</b>		<b>30</b>	
<b>Total hours/academic year:</b>	<b>60</b>	<b>60</b>		<b>60</b>	
<b><i>Semester 5 (Autumn)</i></b>					
<b>Topic 1. Legislative process and other parliamentary procedures.</b> 1. Preliminary discussion of bills. Adoption of bill. 2. Promulgation of the law. 3. The enactment of laws and other acts.	<b>6</b>	<b>6</b>		<b>6</b>	1,2,3,12,15.
<b>Topic 2. Central and local executive bodies.</b> 1. The order of formation, structure, functions and powers of the heads of local state administrations.	<b>6</b>	<b>6</b>		<b>6</b>	1,2,3,12,15,16.



2. The order of appointment and responsibility of the heads of local state administrations. 3. Grounds and procedure for termination of powers of heads of local state administrations.					
<b>Topic 3. Constitutional models of political systems and the doctrine of militant democracy / streitbahre Demokratie.</b> 1. Structural connections within the political system and the limits of state interference in political freedoms. 2. Constitutional principles of the political system. 3. The doctrine of defensive democracy (militant democracy, straight democracy).	<b>6</b>	<b>6</b>		<b>6</b>	1,2,3,12,15.
<b>Topic 4. Evidence and terms in the administrative process.</b> 1. Admissibility of evidence. 2. Exemption from proof.	<b>6</b>	<b>6</b>		<b>6</b>	1,2,3,12,15,17.
<b>Topic 5. Proceedings in the court of first instance.</b> 1. Opening a case. 2. Parties to the trial.	<b>6</b>	<b>6</b>		<b>6</b>	1,2,3,9, 11,12,16.
<b>Topic 6. Administrative Offenses and Administrative Responsibility.</b> 1. Concept, principles and basic features of administrative responsibility.					
<b>Total hours/semester:</b>	<b>30</b>	<b>30</b>		<b>30</b>	
<b>Total hours:</b>	<b>90</b>	<b>90</b>		<b>90</b>	

#### 4. TEACHING AND LEARNING METHODS

MLOs	Teaching methods (directed study)	Hours	Learning methods (self-directed study)	Hours
MLOs 1. use knowledge in order to know your rights and responsibilities as a member of society	Conducting lectures and practical lessons with multimedia presentations	3	Processing of strangers (new terms), additional processing of lecture material.  Preparation for the practical tasks.	2
MLOs 2. assess the legal consequences of the functioning of organizations	Conducting lectures and practical lessons with multimedia presentations	3	Reading, information search. Literature review.  Preparation for the practical tasks.	2
MLOs 3. communicate effectively both orally and in writing; ability to work in groups	Conducting lectures and practical lessons with multimedia presentations  Discussions in class. Conversation, explanation.	3	Presentation. Demonstration. Reading texts, articles.  Preparation for the defense of practical tasks.	2
MLOs 4. demonstrate their knowledge and skills based on ethical considerations	Conducting lectures and practical lessons with multimedia presentations Case studies, round table discussions.	3	Testing, Questionnaires.  Preparation for the defense of practical tasks.	2
MLOs 5. adapt to new situations, be ready to defend their rights	Conducting lectures and practical lessons with multimedia presentations  Thematic discussion in class.	4	Intermediate multiple choice test (written / oral test).	

## 5. ASSESSMENT

### 5.1. Diagnostic assessment

### 5.2. Summative assessment

#### 5.2.1. Intended learning outcomes methods:

No	Summative assessment methods	Grades	Deadline
	<b><i>Semester 3 (Autumn)</i></b>		
1.	Practical work 1.	<b>10 grades / 10%</b>	After studying the topics
2.	Practical work 2.	<b>10 grades/ 10%</b>	After studying the topics
3.	Intermediate multiple choice test (written / oral test) (Module control)	<b>20 grades/ 20%</b>	After studying the topics  According to the schedule of the educational process
4.	Attestation (multiple choice test)	<b>10 grades / 20%</b>	According to the schedule of the educational process
5.	Practical work 3.	<b>10 grades/ 10%</b>	After studying the topics
6.	Practical work 4.	<b>10 grades / 10%</b>	After studying the topics
7.	Intermediate multiple choice test (written / oral test) (Module control)	<b>10 grades/ 10%</b>	After studying the topics
8.	End-of-semester written test (Exam - multiple choice test)	<b>20 grades / 20%</b>	After studying the topics  According to the schedule of the educational process
	<b><i>Semester 4 (Spring)</i></b>		
1.	Practical work 1.	<b>10 grades / 10%</b>	After studying the topics
2.	Practical work 2.	<b>10 grades/ 10%</b>	After studying the topics
3.	Intermediate multiple choice test (written / oral test) (Module control)	<b>20 grades/ 20%</b>	After studying the topics

			According to the schedule of the educational process
4.	Attestation (multiple choice test)	<b>10 grades / 20%</b>	According to the schedule of the educational process
5.	Practical work 3.	<b>10 grades/ 10%</b>	After studying the topics
5.	Practical work 4.	<b>10 grades / 10%</b>	After studying the topics
7.	Intermediate multiple choice test (written / oral test) (Module control)	<b>10 grades/ 10%</b>	After studying the topics
8.	End-of-semester written test (Exam - multiple choice test)	<b>20 grades / 20%</b>	After studying the topics  According to the schedule of the educational process
	<b><i>Semester 5 (Autumn)</i></b>		
1.	Practical work 1.	<b>10 grades / 10%</b>	After studying the topics
2.	Practical work 2.	<b>10 grades/ 10%</b>	After studying the topics
3.	Intermediate multiple choice test (written / oral test) (Module control)	<b>20 grades/ 20%</b>	After studying the topics  According to the schedule of the educational process
4.	Attestation (multiple choice test)	<b>10 grades / 20%</b>	According to the schedule of the educational process
5.	Practical work 3.	<b>10 grades/ 10%</b>	After studying the topics
6.	Practical work 4.	<b>10 grades / 10%</b>	After studying the topics
7.	Intermediate multiple choice test (written / oral test) (Module control)	<b>10 grades/ 10%</b>	After studying the topics
8.	End-of-semester written test (Exam - multiple choice test)	<b>20 grades / 20%</b>	After studying the topics

			According to the schedule of the educational process
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### 5.2.2. Grading criteria

No	Summative assessment method	Unsatisfactory	Satisfactory	Good	Excellent
<b><i>Semester 3 (Autumn)</i></b>					
1.	Practical work 1.	<6 <60%  practical work is not done or done incorrectly	6-7 60-74%  not all tasks of practical work are performed, or performed with errors	8-9 75-89%  tasks are performed with minor errors, the student is sufficiently oriented in the theoretical material	10 90-100%  all the tasks of practical work are done, the student is well versed in the theoretical material
2.	Practical work 2.	<6 <60%  practical work is not done or done incorrectly	6-7 60-74%  not all tasks of practical work are performed, or performed with errors	8-9 75-89%  tasks are performed with minor errors, the student is sufficiently oriented in the theoretical material	10 90-100%  all the tasks of practical work are done, the student is well versed in the theoretical material
3.	Intermediate multiple choice test (written / oral test)  (Module control)	<12 <60% correct answers	12-15 60-74% correct answers	15-19 75-89% correct answers	20 90-100% correct answers
4.	Attestation (multiple choice test)	<6 <60% correct answers	6-7 60-74% correct answers	8-9 75-89% correct answers	10 90-100% correct answers
5.	Practical work 3.	<6 <60%  practical work is not done or done incorrectly	6-7 60-74% correct answers  not all tasks of practical work are performed, or performed with errors	8-9 75-89% correct answers  tasks are performed with minor errors, the student is sufficiently oriented in the theoretical material	10 90-100% correct answers  all the tasks of practical work are done, the student is well versed in the theoretical material

6.	Practical work 4.	<12 <60%  practical work is not done or done incorrectly	12-15 60-74%  not all tasks of practical work are performed, or performed with errors	15-19 75-89%  tasks are performed with minor errors, the student is sufficiently oriented in the theoretical material	20 90-100%  all the tasks of practical work are done, the student is well versed in the theoretical material
7.	Intermediate multiple choice test (written / oral test)(Module control)	<12 <60% correct answers	12-15 60-74% correct answers	15-19 75-89% correct answers	20 90-100% correct answers
8.	End-of-semester written test (Exam - multiple choice test)	<12 <60% correct answers	12-15 60-74% correct answers	15-19 75-89% correct answers	20 90-100% correct answers

***Semester 4 (Spring)***

1.	Practical work 1.	<6 <60%  practical work is not done or done incorrectly	6-7 60-74%  not all tasks of practical work are performed, or performed with errors	8-9 75-89%  tasks are performed with minor errors, the student is sufficiently oriented in the theoretical material	10 90-100%  all the tasks of practical work are done, the student is well versed in the theoretical material
2.	Practical work 2.	<6 <60%  practical work is not done or done incorrectly	6-7 60-74%  not all tasks of practical work are performed, or performed with errors	8-9 75-89%  tasks are performed with minor errors, the student is sufficiently oriented in the theoretical material	10 90-100%  all the tasks of practical work are done, the student is well versed in the theoretical material
3.	Intermediate multiple choice test (written / oral test)  (Module control)	<12 <60% correct answers	12-15 60-74% correct answers	15-19 75-89% correct answers	20 90-100% correct answers

4.	Attestation (multiple choice test)	<6 <60% correct answers	6-7 60-74% correct answers	8-9 75-89% correct answers	10 90-100% correct answers
5.	Practical work 3.	<6 <60%  practical work is not done or done incorrectly	6-7 60-74% correct answers  not all tasks of practical work are performed, or performed with errors	8-9 75-89% correct answers  tasks are performed with minor errors, the student is sufficiently oriented in the theoretical material	10 90-100% correct answers  all the tasks of practical work are done, the student is well versed in the theoretical material
6.	Practical work 4.	<12 <60%  practical work is not done or done incorrectly	12-15 60-74%  not all tasks of practical work are performed, or performed with errors	15-19 75-89%  tasks are performed with minor errors, the student is sufficiently oriented in the theoretical material	20 90-100%  all the tasks of practical work are done, the student is well versed in the theoretical material
7.	Intermediate multiple choice test (written / oral test)(Module control)	<12 <60% correct answers	12-15 60-74% correct answers	15-19 75-89% correct answers	20 90-100% correct answers
8.	End-of-semester written test (Exam - multiple choice test)	<12 <60% correct answers	12-15 60-74% correct answers	15-19 75-89% correct answers	20 90-100% correct answers

***Semester 5 (Autumn)***

1.	Practical work 1.	<6 <60%  practical work is not done or done incorrectly	6-7 60-74%  not all tasks of practical work are performed, or performed with errors	8-9 75-89%  tasks are performed with minor errors, the student is sufficiently oriented in the theoretical material	10 90-100%  all the tasks of practical work are done, the student is well versed in the theoretical material
2.	Practical work 2.	<6 <60%  practical work is not done or done incorrectly	6-7 60-74%  not all tasks of practical work are performed, or	8-9 75-89%  tasks are performed with minor errors, the student is sufficiently	10 90-100%  all the tasks of practical work are done, the student is

			performed with errors	oriented in the theoretical material	well versed in the theoretical material
3.	Intermediate multiple choice test (written / oral test)  (Module control)	<12 <60% correct answers	12-15 60-74% correct answers	15-19 75-89% correct answers	20 90-100% correct answers
4.	Attestation (multiple choice test)	<6 <60% correct answers	6-7 60-74% correct answers	8-9 75-89% correct answers	10 90-100% correct answers
5.	Practical work 3.	<6 <60%  practical work is not done or done incorrectly	6-7 60-74% correct answers  not all tasks of practical work are performed, or performed with errors	8-9 75-89% correct answers  tasks are performed with minor errors, the student is sufficiently oriented in the theoretical material	10 90-100% correct answers  all the tasks of practical work are done, the student is well versed in the theoretical material
6.	Practical work 4.	<12 <60%  practical work is not done or done incorrectly	12-15 60-74%  not all tasks of practical work are performed, or performed with errors	15-19 75-89%  tasks are performed with minor errors, the student is sufficiently oriented in the theoretical material	20 90-100%  all the tasks of practical work are done, the student is well versed in the theoretical material
7.	Intermediate multiple choice test (written / oral test)(Module control)	<12 <60% correct answers	12-15 60-74% correct answers	15-19 75-89% correct answers	20 90-100% correct answers
8.	End-of-semester written test (Exam - multiple choice test)	<12 <60% correct answers	12-15 60-74% correct answers	15-19 75-89% correct answers	20 90-100% correct answers



### 5.3. Formative assessment

Formative exercises are designed to enable students to develop particular aspects of their learning, prior to summative assessments. Formative exercises are designed to help students use feedback and self-reflection to manage and develop their learning so that they can see how to improve their work.

No	Formative Assessment elements	Date
1.	Oral feedback from the teacher after studying each topic	After finishing the study of the topic
2.	Oral feedback from the teacher after studying each topic	After finishing the study of the topic
3.	The origin of testing and attestation by means of control and teacher feedback.	According to the schedule of the educational process
4.	Written / oral feedback of the intermediate multiple choice test. Intermediate multiple choice test (written / oral test). (Module control)Tests (detection / correction of errors, true / false, multiple choice, oral answer) by means of control and teacher feedback.	According to the schedule of the educational process
5.	Oral feedback from the teacher after studying each topic.	After finishing the study of the topic
6.	Oral feedback from the teacher after studying each topic.	After finishing the study of the topic
7.	Intermediate multiple choice test (written / oral test). (Module control)Written / oral feedback of the intermediate multiple choice test. Tests (detection / correction of errors, true / false, multiple choice, oral answer) and by means of control and teacher feedback.	According to the schedule of the educational process
8.	Assessment of academic knowledge. End-of-semester written test (Exam - multiple choice test). Oral/ writing feedback from the teacher.	According to the schedule of the educational process

## 6. LEARNING RESOURCES

### Key resources:

1. Адміністративне право. Академічний курс: підруч.: у 2 т. Київ, 2004. 625 с.
2. Галуцько В., Діхтієвський П., Кузьменко О., Стеценко С. Адміністративне право України. Повний курс: підручник. Херсон, 2018. 446 с.
3. Гриценко І. С., Мельник Р. С., Пухтецька А. А. та інші. Загальне адміністративне право. Київ, 2015. 568 с.
4. Коломоєць Т. О. Адміністративне право України. Київ, 2008. 457 с.
5. Кузьменко О. В. Курс адміністративного права України: підручник. Київ, 2018. 904 с.
6. Мельник Р. С., Бевзенко В. М. Загальне адміністративне право. Київ, 2014. 376 с.

### Guidelines:

7. Lecture notes «Comparative Constitutional and Administrative Law» courses 2-nd year students (autumn/spring) full-time learning Specialty: 293. International Law, educational qualification: bachelor / Sumy, 2021, 65 p.
8. Exercise book for practical classes and independent study of «Comparative Constitutional and Administrative» courses, for 2-nd year students full-time and distance learning, Specialty: 293. International Law, educational qualification: bachelor / Sumy, 2021, 25 p.
9. Methodological recommendations for independent study of of «Comparative Constitutional and Administrative Law » courses, for 2-nd year students full-time and distance learning, Specialty: 293. International Law, educational qualification: bachelor / Sumy, 2021, 25 p.
10. Lecture notes «Comparative Constitutional and Administrative law» courses, for 3-rd year students full-time and distance learning, Specialty: 293. International Law, educational qualification: bachelor / Sumy, 2021, 41 p.
11. Exercise book for practical classes and independent study of «Comparative Constitutional and Administrative law» courses, for 3-rd year students full-time and distance learning, Specialty: 293. International Law, educational qualification: bachelor / Sumy, 2021, 19 p.
12. Methodological recommendations for independent study of of «Comparative Constitutional and Administrative law» courses, for 3-rd year students full-time and distance learning, Specialty: 293. International Law, educational qualification: bachelor / Sumy, 2021, 19 p.

### Additional resources:

11. Адміністративне право для студентів: просто і зрозуміло: Збірник матеріалів засідання круглого столу, м. Київ, 5 березня 2018 р. Київ, 2018. 76 с.
12. Антологія української юридичної думки: в 6 т. Том 5: Поліцейське та адміністративне право, упоряд.: Ю. І. Римаренко, В. Б. Авер'янов, І. Б. Усенко. Київ, 2003
13. Біла-Тіунова Л. Р. Тестові завдання із дисциплін «Адміністративне право» та «адміністративно-процесуальне право»: практикум. Одеса, 2018. 351 с.
14. Школик А. М. Порівняльне адміністративне право. Львів, 2007. 308 с.

### Computer Applications and soft:

15. Executive: Definition, Functions and Types of Executive [Electronic recourse]/ - Access mode: <http://www.yourarticlelibrary.com/political-science/executive-definition-functions-and-types-of-executive/40360/>
16. Vashchenko Y. Legal issues of the public administration in Ukraine in the context of constitutional and public administration reforms / Yuliya Vashchenko // [http://www.mruni.eu/en/mokslo\\_darbai/jurisprudencija/paskutinis\\_numeris/dwn.php?id=385808](http://www.mruni.eu/en/mokslo_darbai/jurisprudencija/paskutinis_numeris/dwn.php?id=385808)
17. Concept of public administration reform In Ukraine [Electronic recourse]/ - Access mode: [http://pravo.org.ua/files/administr/Koncept\\_PRA\\_23%2012%2005.pdf](http://pravo.org.ua/files/administr/Koncept_PRA_23%2012%2005.pdf)
18. LEGISLATION UKRAINE [Electronic recourse]/ - Access mode: <http://www.lexadin.nl/wlg/legis/nofr/oeur/lxweukr.htm>

**Рецензія на робочу програму (силабус)**

<b>Параметр, за яким оцінюється робоча програма (силабус) освітнього компонента</b>	<b>Так</b>	<b>Ні</b>	<b>Коментар</b>
Загальна інформація про освітній компонент є достатньою	P		
Результати навчання за освітнім компонентом відповідають НРК	P		
Результати навчання за освітнім компонентом відповідають передбаченим ПРН (для обов'язкових ОК)	P		
Результати навчання за освітнім компонентом дають можливість виміряти та оцінити рівень їх досягнення	P		
Результати навчання стосуються компетентностей студентів, а не змісту дисципліни (містять знання, уміння, навички, а не теми навчальної програми дисципліни)	P		
Навчальна активність (методи викладання та навчання) дає змогу студентам досягти очікуваних результатів навчання	P		
Освітній компонент передбачає навчання через дослідження	P		
Стратегія оцінювання в межах освітнього компонента відповідає політиці Університету/факультету	P		
Передбачені методи оцінювання дозволяють оцінити ступінь досягнення результатів навчання за освітнім компонентом	P		
Навантаження студентів є адекватним обсягу освітнього компонента	P		
Рекомендовані навчальні ресурси є достатніми для досягнення результатів навчання	P		
Література є актуальною	P		

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